

## Scope

This process defines procedures for development of the military construction (MILCON) program and budget for projects funded with Military Construction Air Force (MCAF) and Air Force Family Housing (AFFH) monies. Actors outside of USACE perform the majority of the process.

## Policy

**Note:** Army references are not applicable to this Air Force Process (Insufficient time to research applicable Air Force references and validation of URL(s)). Response: Accept and will incorporate.

*AR 1-1, Planning, Programming, Budgeting, and Execution System*  
[\[http://www.usapa.army.mil/pdffiles/r1\\_1.pdf\]](http://www.usapa.army.mil/pdffiles/r1_1.pdf)

*AR 210-20, Master Planning for Army Installations*  
[\[http://www.usapa.army.mil/pdffiles/r210\\_20.pdf\]](http://www.usapa.army.mil/pdffiles/r210_20.pdf)

*AR 415-15, Army Military Construction Program Development and Execution*  
[\[http://www.usapa.army.mil/pdffiles/r415\\_15.pdf\]](http://www.usapa.army.mil/pdffiles/r415_15.pdf)

*ER 5-1-11, U. S. Army Corps of Engineers Business Process*  
[\[http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf\]](http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf)

## Responsibility

The HQUSAF is responsible for

- Managing the military construction budget and program for the Air Force and issuing execution direction to MAJCOMs.
- Managing funds and positioning adequate funds at HQUSACE for program execution.

The Major Command (MAJCOM) is responsible for issuing design and construction authorizations to the Corps of Engineers; the MAJCOM is also the primary customer on AF MILCON projects.

The Major Subordinate Command (MSC) is responsible for overseeing the AF MILCON program and issuing directives to the district.

The HQUSACE is responsible for

- Managing Air Force MILCON funds

- Issuing design and construction funds for authorized projects, as directed by HQUSAF and MAJCOMs

The District is responsible for executing the project through the design and construction phases.

## **Distribution**

District\*

HQUSACE\*

HQUSAF\*

Major Command (MAJCOM)\*

Major Subordinate Command (MSC)\*

Program Manager (PgM)

Project Manager (PM)

## **Ownership**

The BP/P2 Configuration Manager is responsible for ensuring that this document is necessary, that it reflects actual practice, and that it supports corporate policy.

## System References

Acronyms and Glossary – REF8000[REF8000]

PMP/PgMP Development[PROC2000]

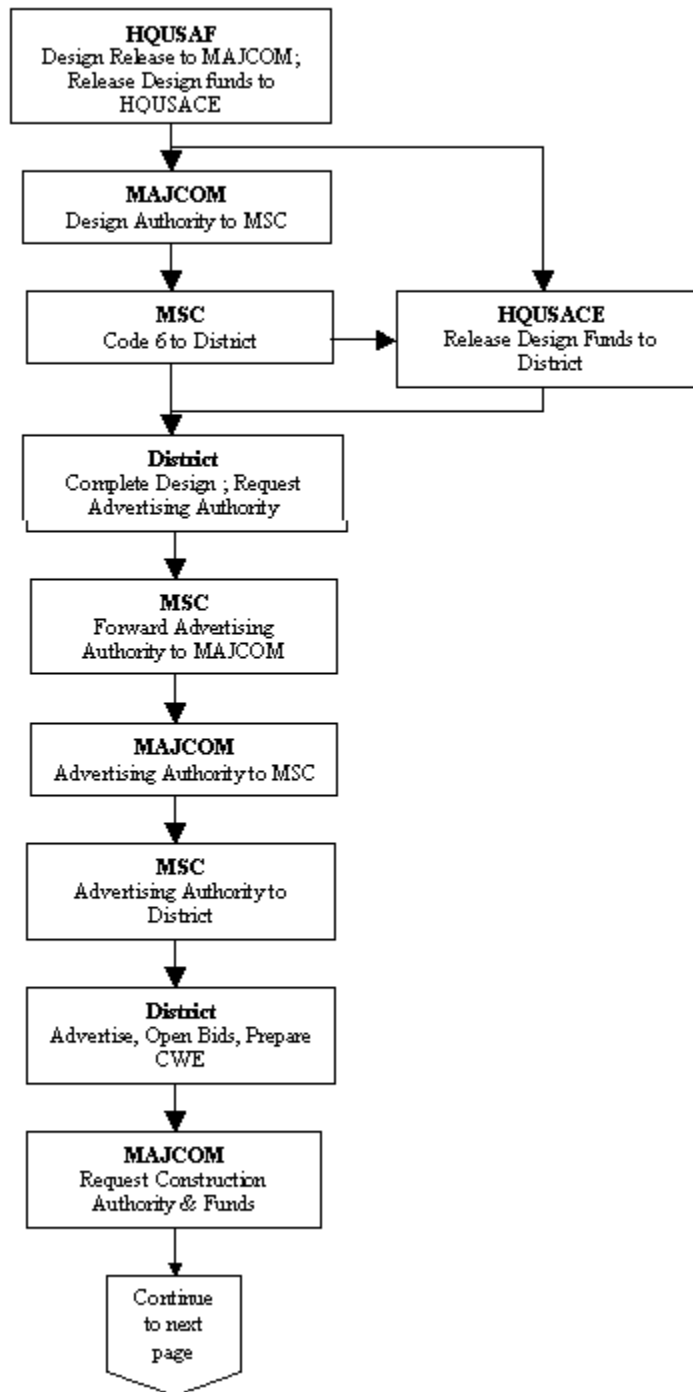
Project Execution and Control – PROC3000[PROC3000]

Work Acceptance – PROC1000[PROC1000].

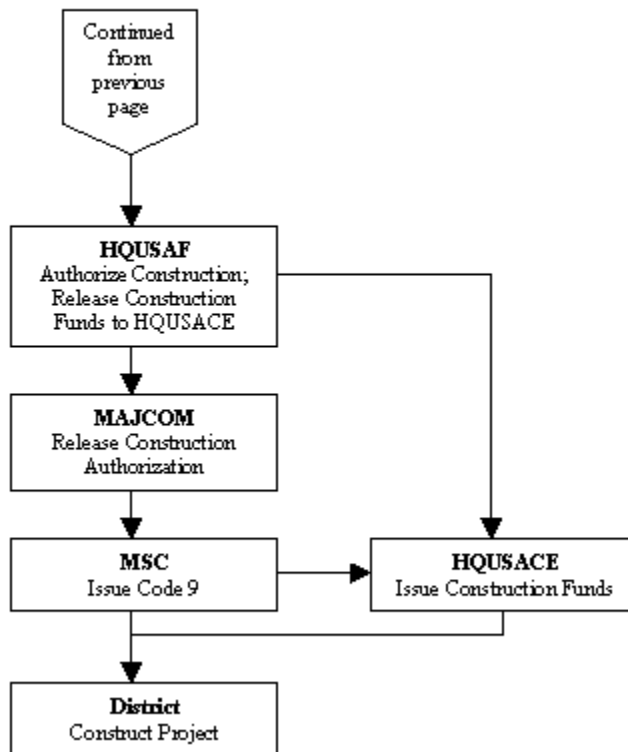
## Activity Preface

This process is ongoing. There will be several years of programs active in this process at any given time, from initial project design through completion of construction and fiscal closeout. Figure 1 is an overview of the process, including actors and paths outside of the Corps of Engineers.

**Figure 1**



**Figure 1 (continued)**



## **HQUSAF**

1. Issue Design Release to MAJCOM.
2. Release Design Funds to HQUSACE.

## **Major Command (MAJCOM)**

3. Issue Design Authority to MSC.

## **Major Subordinate Command (MSC)**

4. Issue Design Directive (Code 6 or 7).

Directive info entered into P2.

Notify HQUSACE of design authorization

## **HQUSACE**

5. Issue design funds to district.

## District

6. Complete final design or RFP.
  - Refer to Work Acceptance – PROC1000[PROC1000].
7. Request authority to advertise.

## Major Command (MAJCOM)

8. Issue advertising authority to MSC.

## Major Subordinate Command (MSC)

9. Issue directive.  
Directive info entered into P2.  
Notify HQUSACE of advertising authorization

## District

10. Advertise project.
  - Refer to Project Execution and Control – PROC3000[PROC3000].
11. Request authority and funds to award.

## Major Command (MAJCOM)

12. Request construction authorization and funds.

## HQUSAF

13. Issue construction authorization.
  - Issue authorization to MAJCOM
  - Position funds at HQUSACE

## Major Command (MAJCOM)

14. Issue construction authority.

## Major Subordinate Command (MSC)

15. Issue construction directive (Code 9).

Enter directive into P2.

Notify HQUSACE of authorization.

## HQUSACE

16. Issue construction funds via FAD.

## District

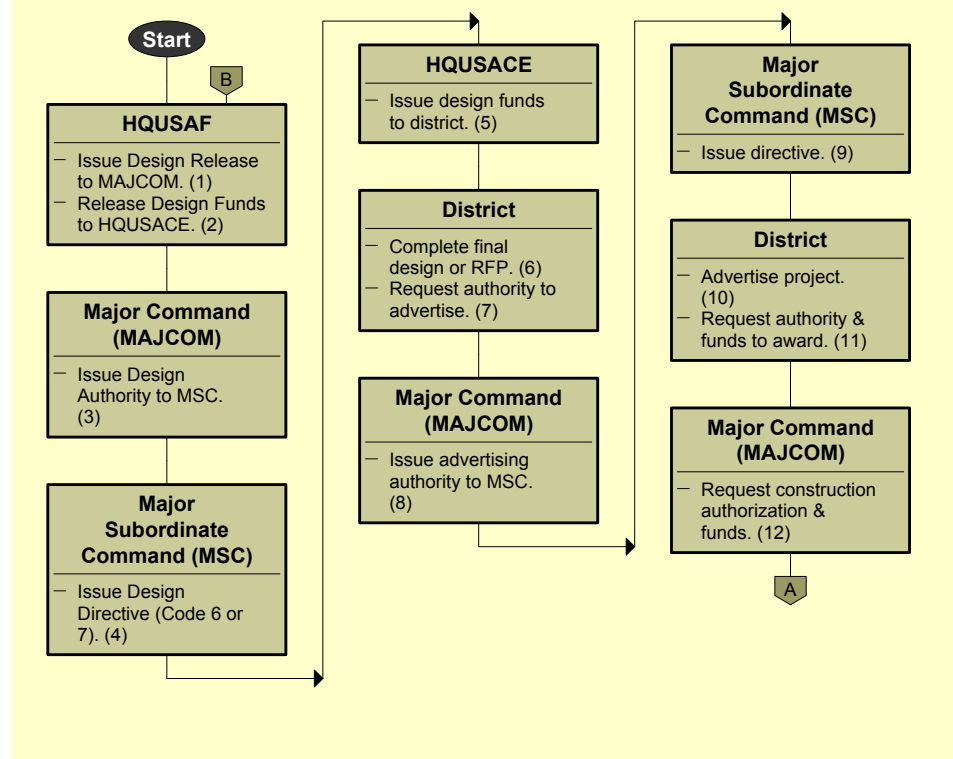
17. Construct project.

- Refer to *Project Execution and Control – PROC3000[PROC3000]*.

**Goto task #1.**

**End of activity.**

### Air Force Military Construction Program and Budget - PROC7110



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